

## TOWN OF SARATOGA BOARD MEETING MINUTES

**DATE:** Wednesday December 7th, 2022

**TIME:** 6:00 p.m.

**PLACE:** Town of Saratoga Board Room

**PRESENT:** Bill Leichtnam, Josh McDonald, Gail Kretschmer, Rhonda Carrell, Roger Wilcox

This meeting was officially noticed on December 1, 2022.

Chairman Carrell called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Public Comment: Karl Greenway inquired why Wood County Solar would be able to have the battery storage units, which resemble a storage unit. It was explained that utility companies are exempt from zoning and the town would not have jurisdiction over this. Lorelei Fuehrer had questions on the deadline for the survey. Even though the initial deadline has passed, we are still accepting survey results and the feedback will be compiled. Another resident was concerned about the size of a wood pile. It was explained to the audience, they the town is trying to obtain feedback from the residents before any changes are made to the ordinance.

A written Constable report was provided.

Josh Volz provided an update of current building permits.

Ray Bossert provided the Zoning Administrator update. Surveys are still being received and results will be tabulated.

Rick Nowicki provided the Wood County Solar Update. This next week they will be filing for substantial completion.

Doug Passineau and Joe Palm provided the Road Crew update. They have been working on projects in the shop as well as getting ready for the upcoming winter season.

Josh McDonald gave the Plan Commission update. They are continuing to work on Chapter 8 of the Comprehensive Plan, also reviewing the mobile home districts and ordinances as well. A public hearing will take place before any changes are made.

Gail Kretschmer gave the SPARKS update. The next meeting will Monday, January 23rd at 6:00 p.m. They have finished working on the Outdoor Recreation Plan, and this will be shared with the board at the next Town Board meeting. The driveway and walking path for Turtle Bay Public Access have been completed.

Bill Leichtnam gave the Personnel, Policies and Finance Committee update. The next meeting will take place Monday, January 9<sup>th</sup> at 6:00 p.m. The initial goals of the committee include working on an employee handbook, the possible hiring of a Town Administrator, rules for the board, and working on finance and budget.

Tax statements will be mailed on December 9<sup>th</sup>.

Chairman Carrell encourages the Town Board to attend the Wisconsin Town's Association meetings if possible. She also stated that the Fire Contract was sent to Grand Rapids today.

Duane Gau from Duane Gau Municipal Services discussed the pros and cons of having a full or part time Town Administrator. He discussed the option of doing an Organizational Study to determine the needs

of the town. **Motion (Leichtnam/McDonald) to have Duane Gau Municipal Services prepare a request for proposal to develop an Organizational Study for the Town of Saratoga to determine the need for a Town Manager or Town Administrator. Motion passed unanimously.**

Discussion regarding the sign and business permit for Shawn Lewis of L&L Motors. **Motion (Kretschmer/Carrell) to approve the business and sign permit for Shawn Lewis of L&L Motors located at 6020 State Hwy 73 S. Motion passed unanimously.**

**Motion (McDonald/Leichtnam) to approve the CSM for Christopher Klein parcel #1800264A. Motion passed unanimously.**

Discussion regarding the sign and business permit for Chance Hoffman. **Motion (Wilcox/Kretschmer) to approve the business permit for Chance and Theresa Hoffman at 556 State Hwy 73 South, parcel #1800769. Motion passed unanimously.** The sign permit will be tabled until the Hoffman's have additional information to present.

Robin Roth is requesting to have parcel #1800747B and 1800747E on STH 73 from RS-1 to LC. **Motion (McDonald/Wilcox) to approve the re-zoning request from RS1 to LC by Robin Roth for parcels #1800747B and 1800747E on Hwy 73. Motion passed unanimously.** This approval is contingent upon the public hearing being completed.

**Motion (Leichtnam/McDonald) to approve the previous minutes with corrections. Motion passed unanimously.**

**Motion (Kretschmer/McDonald) to approve the concrete waiver for Lorna Holewinski parcel #1801117, 7920 Pinehaven Court. Motion passed unanimously.**

Discussion ensued regarding a section of Mill Ave in front of the property owned by Tom and Sherry Krutzik. **Motion (Carrell/Leichtnam) to discontinue and vacate a section of Mill Ave for an upfront fee of \$950 for legal fees and pending charges for Tom and Sherry Krutzik. Motion passed unanimously.**

The Town Advocacy Council yearly membership is due. **Motion (Kretschmer/Wilcox) to support and pay 1 more year. Leichtnam-no, McDonald-yes, Kretschmer-yes, Carrell-yes, Wilcox-yes. Motion passes.**

Discussion regarding the lighting on the Town Hall and the Administrative Building. **Motion (Wilcox/Carrell) to hire an electrician to repair/replace the outdoor lighting for the Town Hall and Office Building. Motion passed unanimously.**

**Motion (McDonald/Leichtnam) to approve operator's license for Kaitlynn Hardstock and Lori Jones--The Store, Sandra Baumgart—Roux's Roadhouse, and Cassandra Korslin—Boone's Saloon.**

**Motion (Leichtnam/McDonald) to pay bills. Motion passed unanimously.**

The next Town Board Meeting will be on Wednesday, December 21<sup>st</sup> at 6:00 p.m.

Motion (Leichtnam/McDonald) to adjourn. Motion passed unanimously. Meeting adjourned at 9:27 p.m.

Paulette Weinfurter-Clerk