

March 19, 2014

The Saratoga Town Board met at 6:00 p.m. in the town office. Chairman Rickaby called the meeting to order. Forbes and Heeg were absent. The meeting was officially noticed.

Passineau made a motion to approve the March 5, 2014 meeting minutes. Frank seconded it. Motion passed.

Rich Reinart from Lamar Advertising spoke to the board about the sign ordinance. He said that the clause in the ordinance about the Town being able to take a non-conforming sign down without just compensation would need to be looked at. The Board will give his information to the Plan Commission to review.

Mike Osborne applied for a cigarette license for Octane Bar and Grill. The licenses would be good thru June 30, 2014. Frank made a motion to grant the license. Passineau seconded it. Motion passed.

Frank made a motion to adopt Ordinance 3-19-14; Ordinance for Ward Division and Designating a Polling Place. The Ordinance was changed from the previous ordinance to include the boundary area added to the Town January 1, 2014. Passineau seconded it. Motion passed.

The Board discussed the snow plowing policy for the Town. Passineau made a motion to adopt the following policy; Snow plows will begin snowing once there is 3" of snow or more. Plow to maintain traffic and apply chloride and sand as required to pre-determined hazardous areas. Chlorides and sanding may be applied to the entire highway length when severe freezing rain or very wet slippery snow should exist. Apply only to achieve a bare strip down the centerline after the storm (normally during the regular working hours). Frank seconded the motion. Motion passed.

The Board discussed the Clerk's Financial program. There are problems with the current program and the company that supports the program is giving no support. This has been an ongoing issue for many years. A quote was received from Schenck for the Quickbooks program including setting it up for a Town and training for the clerk. Passineau made a motion to approve the purchase of the program for 505.67 plus tax and setup and training costs of between \$900-\$1150. Frank seconded it. Motion passed.

The Board discussed an Annual Financial Review. Schenck submitted a quote for the annual review in the amount of \$5700. The review would include a CPA going over all of the Towns' books for the year and giving the Clerk any corrections that would need to be made. They would prepare the Annual Financial Report and present it to the Board. It would also include preparation and submission of the State's Annual Report. The Clerk believes that she should be able to get the reports completed this year even with many issues with the financial program, but would like the Board to consider this service at budget time for next year.

Staci Christianson gave the EMS Report. They are looking into the house number fundraiser for this year. Their Ride 4 Life is being held on July 26<sup>th</sup>, 2014.

Dave Ryun gave the Constable's report. Ken White is cleaning the tires on his property. We have a contract with the South Wood County Humane Society to come

into the Town to pick up stray dogs. Dave will still pick up dogs that he is called about and hold for a day or two so the owner's don't have to pay the fee to pick up their dog from the Humane Society.

Frank made a motion to grant the Operator's permit for Amber Olson. Passineau seconded it. Motion passed.

Billie-Jo Kester gave the Treasurer's report. She has sent letters out to businesses that have not paid their personal property. The Board would like to have her look into getting an ordinance that would allow the Board to deny any Town licenses or permits if they owe money to the Town.

Questions about cracks in Townline Road were asked. Passineau said that they are frost heaves. With the super cold weather this year there is currently 74 inches of frost. Blacktop will flex and crack.

Road will be posted beginning March 24, 2014.

Correspondence was read.

Passineau made a motion to approve the bills paid. Frank seconded it. Motion passed.

Passineau made a motion to adjourn the meeting. Frank seconded it. Motion passed. The meeting adjourned at 7:15 p.m.

Heidi Kawleski, Town Clerk